

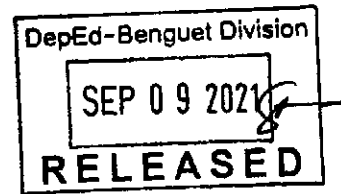


Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

September 1, 2021

DIVISION MEMORANDUM

No. 358, s2021



**TO: All Division Office Personnel
All Public Schools District Supervisors
All Elementary and Secondary School Heads
All Others Concerned**

**REORGANIZATION OF THE SDO BENGUET MANAGEMENT REVIEW COMMITTEE
(MRC)**

I. Pursuant to Division Memorandum No. _____, s. 2021, entitled, "Ancillary Duties of the OIC-Assistant Schools Division Superintendent", the SDO Benguet Management Review Committee shall be reorganized to wit:

GLORIA B. BUYA-AO	Schools Division Superintendent MRC Overall Chairperson
CARMEL F. MERIS	Chief Education Supervisor OIC-Assistant Schools Division Superintendent MRC Overall Vice Chairperson Quality Management Representative (QMR)
RIZALYN A. GUZNIAN, EdD	EPS Chief – CID Overseer / QMR – SGOD
LUCIO B. ALAWAS	EPS Chief – SGOD Overseer / QMR – CID
GLENN N. DUGUIS	Administrative Officer V Overseer / QMR – Admin
WILFRED C. BAGSAO	EPS Internal Quality Audit (IQA) Chairperson
WARDEN A. BALTAZAR	EPS Continuous Improvement Group (CIG) Chairperson
SONIA D. DUPAGAN	EPS Housekeeping Chairperson



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FLORINDA C. PAGOY	Accountant III Finance Committee Chairperson
FLORABEL E. BUCLAY	Administrative Officer V Budget Committee Chairperson
MERLYN CONCHITA O. DE GUZMAN	EPS Overall Document Controller
ROCHELLE S. CUYAN	ADA VI ODC Secretariat
SHIELA MARIE L. OCAMPO	ADA VI MRC Secretariat

2. The SDO-Benguet MRC shall:
 - a. Periodically review the Quality Management Standards (QMS) to ensure its continuing suitability, adequacy, effectiveness, and alignment with the strategic direction of the organization; and
 - b. Follow the duties and functions as prescribed by the Division Memo No. 326, s.2019 entitled, "Reorganization of the Committees for the Quality Management System," as well as other guidelines issued by the International Organization for Standardization.
3. For information and guidance.


GLORIA B. BUYA-AO
Schools Division Superintendent



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